

# NATIONAL SUN YAT-SEN UNIVERSITY

## Guidelines Governing Scholarship Applications for Outstanding International Students Enrolling in Bachelor's, Master's, and Doctoral Programs

Amended and approved by the 2<sup>nd</sup> Academic Affairs Meeting on May 8, 2019, 2<sup>nd</sup> Semester of School Year 107.

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### Chapter I General Principles

- Article 1 These guidelines are established to promote the internationalization of National Sun Yat-sen University (“NSYSU” or “the University”) and encourage international students to focus on their studies in NSYSU’s bachelor’s, master’s, and doctoral programs.
- Article 2 The international students referred to herein shall be foreign students complying with Article 2 of the NSYSU International Student Admission Regulations. Exchange students and students participating in international dual degree programs shall not be included.
- Article 3 The specific responsibilities pertaining to these guidelines are as follows: The Office of International Affairs shall be responsible for matters regarding scholarship applications for international students as stipulated in Chapter II; the Office of Academic Affairs shall be responsible for matters regarding applications for the Elite Doctoral Student Entrance Scholarship as stipulated in Chapter III.
- Article 4 The budget for the scholarships described in these guidelines shall be sourced from the income of the NSYSU Endowment Fund, funds specially approved by the government, and other sources.

### Chapter II NSYSU Regulations on Scholarships for International Students

- Article 5 Application procedure:
1. Application period: New international students shall file their scholarship applications along with their admission applications. Current students admitted for the fall or spring semester shall file their scholarship applications with the Office of International Affairs of NSYSU according to the timeline announced.
  2. Eligibility:
    - (1) New students: Students who apply for admission according to the NSYSU International Student Admission Regulations.
    - (2) Current bachelor students: International bachelor students officially enrolled and having studied at the University for at least one semester who have taken at least

nine credits in the previous semester; possess an overall GPA of at least 2.44 (or 70% percentile grade); and have no record of misconduct.

- (3) Students who have a full-time job on or off campus, or who hold a work permit, or who have obtained permanent residency, are not eligible.

3. Required documents:

(1) New students:

- i. Application form
- ii. One copy of a complete official transcript in Chinese or English (duly stamped by the relevant school)
- iii. One copy of an overseas study proposal or research proposal
- iv. One copy of the applicant's resume
- v. One letter of recommendation
- vi. Proof of outstanding performance (such as papers published, record of awards won, extracurricular activities attended, etc.) and other documents conducive to the student's scholarship application, if available
- vii. Doctoral scholarship applicants are required to submit a Letter of Agreement from their department chair or faculty advisor

(2) Current students:

- i. Application form
- ii. One copy of a complete official transcript
- iii. One letter of recommendation
- iv. Proof of outstanding performance (such as papers published, record of awards won, extracurricular activities attended, etc.) and other documents conducive to the student's scholarship application, if available
- v. One photocopy of the applicant's Post Office savings account passbook (not necessary if the applicants already have the information on file with the University)

4. Review of applications: The International Student Scholarship Review Committee shall be organized by the Office of International Affairs with the senior vice president as the convener and the vice president for academic affairs, the vice president for international affairs, and the deans from each college as committee members.

Article 6 Amount and duration of the scholarships:

1. After scholarship applications are reviewed and approved, the scholarships shall be issued to the applicant on a monthly basis in the amounts of:
  - (1) NT\$ 6,000 per month for bachelor's students.
  - (2) Master's students' scholarships are granted in the form of tuition and miscellaneous fees exemption in their entirety, but excluding dormitory fees, insurance premiums (National Health Insurance/medical insurance and student

group insurance) and computer/Internet fees.

- (3) Doctoral scholarships may be issued in one of the following two types:
  - i. Exemption from the entirety of tuition and miscellaneous fees, but excluding dormitory fees, insurance premiums (National Health Insurance/medical insurance and student group insurance) and computer/Internet fees.
  - ii. Exemption from the entirety of tuition, miscellaneous fees, and dormitory fees, but excluding insurance premiums (National Health Insurance/medical insurance and student group insurance) and computer/Internet fees.
- (4) Doctoral students may also apply for the Elite Doctoral Student Entrance Scholarship.

## 2. Durations of scholarships:

- (1) The duration of the scholarships for bachelor students shall be one year. For students admitted in the first (fall) semester, the scholarships shall begin in August (September for new students) of that year and end in July of the following year; for students admitted in the second (spring) semester, the scholarships shall begin in February of that year and end in January of the following year.
- (2) The duration of tuition exemption for master's students shall be two years from the date of admission.
- (3) The duration of tuition and dormitory fees exemption for doctoral students shall be three years from the date of admission.
- (4) Master's students applying for direct pursuit of a Ph.D. degree with a qualifying Letter of Agreement from a faculty advisor may be exempted from tuition and miscellaneous fees in their entirety beginning from the semester in which the application is approved. The exemption shall not include dormitory fees, insurance premiums (National Health Insurance/medical insurance and student group insurance) and computer/Internet fees.
- (5) The eligibility for applicants to continue to receive scholarships and exemptions shall be reviewed each semester.
- (6) Awardees are required to enroll on time. Failure to do so will result in the forfeiture of the scholarships. Approved applications may not be deferred for a later enrollment date.
- (7) No further scholarships shall be paid when the specified period concludes or when the applicants reach the end of their study period, graduate, apply for suspension, cancel their student registration, face expulsion, or otherwise have their eligibility revoked.
- (8) Applications for the bachelor's scholarship shall be submitted, on a yearly basis, at the beginning of the semester in which the student was originally admitted; super seniors (late or delayed graduation) may not apply. Applications for

master's and doctoral scholarships can only be submitted by new students.

(9) The maximum duration of the scholarships shall be four years for bachelor's students, two years for master's students, and three years for doctoral students.

3. Upper limits on the number of awardees:

(1) The number of awardees is limited to 10% of the number of bachelor's program applications and 50% of the number of master's program applications for each college per semester. In addition, the number of awardees in each department (program) may not exceed 10 per academic year.

(2) Doctoral scholarships are rendered in the form of a reduction or exemption of tuition, miscellaneous fees, and dormitory fees to approved applicants with a qualifying Letter of Agreement from a faculty advisor. However, only a limited number of dormitory fee waivers shall be awarded.

(3) Scholarship amounts and the number of awardees shall be adjusted in accordance with the funds available and the numbers of applicants.

4. All departments and graduate institutes admitting international students, with the exception of the Department of Chinese Literature, are required to offer a minimum of two courses conducted in English. The two courses must be made available and must not be canceled. Reference shall be made to the results of these courses when reviewing applications for scholarships of international students to said departments and graduate institutes in the following academic year.

Article 7 Awardees are required to sign a scholarship agreement at the beginning of each school year (or semester) before receiving any payments. They shall also attend international activities organized by the University's Office of International Affairs.

Article 8 Scholarship suspension and revocation:

1. Issuance of a scholarship shall be suspended if an awardee fails to meet the following requirements in the previous semester:

(1) An overall GPA of at least 2.44 (70% percentile grade) for bachelor's students.

(2) An overall GPA of at least 3.38 (80% percentile grade) for master's students or with the recommendation of a faculty advisor. Master's students without grades during the thesis writing period may present the general performance evaluation sheet filled out by their advisors to serve as a reference for evaluation of continued issuance of their scholarship.

(3) Doctoral students are required to present the general performance evaluation sheet filled out by their advisors to serve as a reference in evaluation of continued issuance of scholarship.

2. Scholarships for awardees going overseas as part of the student exchange program or to conduct short-term research shall be suspended for the period they are abroad and the original duration of scholarship may not be extended.

3. If enrolled awardees are absent from campus for more than one month (other than

summer and winter breaks), the Office of International Affairs may withhold payments during the period of absence. Suspension of the scholarship for two consecutive months will result in the revocation of the scholarship. Awardees with justifiable causes shall provide relevant evidence and apply for the resumption of their scholarships with the Office of International Affairs.

4. Scholarships for awardees who apply for suspension or deferred enrollment shall be revoked. Such students may reapply for the scholarship at the time specified when they resume their studies. Recipients of the doctoral program scholarship who change their advisors shall be revoked. Master's students applying for direct pursuit of a Ph.D. degree who fail their doctoral candidacy exams or suspend their doctoral studies for any reason shall have their eligibility revoked effective immediately.
5. Scholarships for awardees in violation of University regulations who have been issued warnings, or received more serious sanctions, during the scholarship period shall be revoked from the month following the finalization of the sanctions.
6. Awardees arriving after the first day of school shall not receive payments for September during the fall semester or February during the spring semester. Awardees arriving 15 or more days into the second month of a semester shall not receive payments for that month.
7. If the date of graduation, suspension, or expulsion takes place after the 15<sup>th</sup> day of the month, awardees are entitled to the full amount of scholarships for that month.
8. Scholarships of awardees confirmed as having a full-time job on or off campus camps, holding a work permit, or having obtained permanent residency, shall be revoked, and previously issued payments shall be returned in full.
9. Students who have been awarded any other scholarships for international students bestowed by the government are not eligible for this scholarship. Awardees confirmed as violating this provision shall have their scholarship revoked, and previously issued payments shall be returned in full.

### **Chapter III Elite Doctoral Student Entrance Scholarship**

Article 9 Application procedure:

1. Application period: Applications shall be submitted to the Office of Academic Affairs during the announced period.
2. Eligibility: Beginning in 2019, international doctoral students in all departments and programs, or master's students in direct pursuit of a doctorate, who demonstrate excellent academic abilities and research potential are eligible for this scholarship.
3. Required documents:
  - (1) New students:
    - i. Application form
    - ii. Research proposal

- iii. Proof of outstanding performance (such as papers published, record of awards won, extracurricular activities attended, etc.) and other documents conducive to the student's scholarship application, if available
- (2) Current students:
- i. Application form
  - ii. One copy of a complete official transcript
  - iii. Research proposal
  - iv. Proof of outstanding performance (such as papers published, record of awards won, extracurricular activities attended, etc.) and other documents conducive to the student's scholarship application, if available
4. Review of applications:
- (1) The quota for this scholarship shall be jointly calculated with the quota for the NSYSU Domestic Student Scholarship (Bachelor's, Master's, and Doctoral Programs), the NSYSU Overseas Chinese Scholarship, and the Ministry of Science and Technology (TAIWAN) Scholarship for Outstanding Doctoral Students. In principle, 100 awardees shall be selected from each grade level for the four awards combined, but the actual slots available may vary depending on the number of applications received. Each college shall review and rank applicants based on the documents provided and submit a shortlist to the Office of Academic Affairs for compilation.
  - (2) After compiling the shortlists from each college, if the total number of applicants is less than the number of awards offered, all applicants shall receive awards. However, if the number of applicants exceeds the awards quota, the Office of Academic Affairs will select the awardees based on the number of doctoral admissions across all colleges.

Article 10 Amount and duration of the scholarships:

1. A monthly payment of NT\$ 15,000 shall be made to awardees during the first six semesters following admission. (The first semester is defined as the period of time between September and the following January for fall admissions, and between February and July for spring admissions.)
2. Awardees are required to enroll on time. Failure to do so will result in the forfeiture of the scholarship. Approved applications may not be deferred for a later enrollment date.
3. No further scholarships shall be paid when the specified period concludes or when the applicants graduate, suspend their studies, drop out, are expelled or otherwise have their eligibility revoked.

Article 11 Scholarship suspension and revocation:

1. Awardees must maintain a minimum GPA of 3.50 or above, or supply a letter of recommendation from a faculty advisor to continue to receive payments. Failure to

do so will result in the suspension of scholarship in the following semester. Students who do not enroll in any courses and thus have no grade points available must provide documentation with the signature of a faculty advisor or the department (program) head as evidence.

2. Scholarships for awardees going overseas as part of the student exchange program or to conduct short-term research shall be suspended for the period they are abroad and the original duration of scholarship may not be extended.
3. If enrolled awardees are absent from campus for more than one month (other than summer and winter breaks), the University may withhold payment during the period of absence. Suspension of the scholarship for two consecutive months will result in the revocation of the scholarship.
4. Scholarships for awardees suspending their studies or expelled shall be revoked starting from the following month and may not be resumed.
5. Scholarships for awardees in violation of University regulations who have been issued warnings, or received more serious sanctions, during the scholarship period shall be revoked from the month following the finalization of the sanctions.
6. Awardees arriving after the first day of school shall not receive payments for September during the fall semester or February during the spring semester. Awardees arriving 15 or more days into the second month of a semester shall not receive payments for the month.
7. Scholarships of awardees confirmed as having a full-time job on or off campus camps, holding a work permit, or having obtained permanent residency, shall be revoked, and previously issued payments shall be returned in full.
8. Students who have been awarded any other scholarships for international students bestowed by the government are not eligible for this scholarship. Awardees confirmed as violating this provision shall have their scholarship revoked, and previously issued payments shall be returned in full.

## **Chapter IV    Supplementary Provisions**

Article 12    These regulations shall be implemented following the approval of the administrative council and the authorization of the president. The same procedure shall be carried out when amendments are to be made.