

Guidelines Governing Scholarship Applications for Outstanding International Students at National Sun Yat-sen University

Amended and approved at the 2nd Academic Affairs Coordinating Meeting of the 2018 academic year
Amended and approved at the 8th University Executives Meeting of the 2018 academic year
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Chapter I General Principles

- Article 1 These guidelines are enacted to promote the internationalization of National Sun Yat-sen University (hereinafter referred to as “NSYSU”) by awarding scholarships to international students pursuing bachelor’s, master’s, or doctoral degrees.
- Article 2 The international student referred to herein shall be a foreign student whose qualifications are stipulated in Article 2 of the “Regulations Governing the International Students Admission at NSYSU.”
- Article 3 Matters pertaining to scholarship application shall be handled by the Office of International Affairs (hereinafter referred to as OIA). Matters pertaining to the Elite Doctoral Student Scholarship application shall be handled by the Office of Academic Affairs (hereinafter referred to as OAA).
- Article 4 Budget for the scholarships shall be sourced from the self-generated income of the University Endowment Fund, specially granted funds from the government, and others.

Chapter II Scholarships for International Students

- Article 5 Application procedure:
1. Application period: New students, regardless of which programs they intend to study, shall apply for the scholarship along with their admission application. Current bachelor’s students admitted in the fall or spring semester may reapply in the fall or spring semester of the next academic year, respectively.
 2. Eligibility:
 - (1) New students: Students who apply for admission according to the “Regulations Governing the International Students Admission at NSYSU”
 - (2) Current bachelor’s students: Students currently enrolled, have studied for at least one semester, have taken at least nine (9) credits in the previous semester, have an overall GPA of at least 2.44 (or 70 out of

- 100 score), and have no record of misconduct
- (3) Students who have a full-time job either on or off-campus, hold an Alien Residence Certificate (ARC) indicating work as the reason for residence, or hold an Alien Permanent Residence Certificate (APRC) are excluded from the application.
3. Required documents:
- (1) New students:
- i. An application form
 - ii. A complete official transcript in Chinese or English (duly stamped or sealed by the issuing institute)
 - iii. A research proposal or study plan
 - iv. Applicant's resume
 - v. A letter of recommendation
 - vi. Proof of outstanding performance (such as published papers, record of awards, extracurricular activities, etc.) and other documents conducive to the student's scholarship application, if available
 - vii. Doctoral scholarship applicants are required to submit a Letter of Agreement from their supervisor or department/institute/program head.
- (2) Current students:
- i. An application form
 - ii. A complete official transcript
 - iii. A letter of recommendation
 - iv. Proof of outstanding performance (such as published papers, record of awards, extracurricular activities, etc.) and other documents conducive to the student's scholarship application, if available
 - v. Photocopy of the applicant's Post Office savings account passbook (not required if it is already on file with the University)
4. Review of applications: The OIA shall convene the International Student Scholarship Review Committee with the Senior Vice President as the chairperson. Vice President for Academic Affairs, Vice President for International Affairs, and Deans of each college shall be committee members.

Article 6 Amount and duration of the scholarships:

1. Approved scholarship application shall be awarded to the applicant according to the student's status:
- (1) Bachelor's student: NT\$ 6,000 per month

- (2) Master's student: tuition and fees waiver, excluding dormitory fees, insurance premiums (National Health Insurance, medical insurance and student group insurance) and network usage fees.
- (3) Doctoral student: either one of the following two:
 - i. Tuition waiver, excluding dormitory fees, insurance premiums (National Health Insurance, medical insurance and student group insurance) and network usage fees
 - ii. Tuition and on-campus dormitory fee waiver, excluding insurance premiums (National Health Insurance, medical insurance and student group insurance) and network usage fees.
- (4) Outstanding students pre-admitted by college deans during overseas recruitment shall be prioritized in application for the scholarships described in subparagraphs 1 through 3 of this paragraph. The total number of said pre-admitted students shall be limited to ten (10) each college.
- (5) Doctoral students may also apply for the Elite Doctoral Student Scholarship stipulated below.

2. Duration of scholarship:

- (1) Scholarships for bachelor's students shall last for one year. For students admitted in the first (fall) semester, the scholarship shall start in August (September, for new students) of that year and end in July of the following year. For students admitted in the second (spring) semester, the scholarship shall start in February of that year and end in January of the following year.
- (2) Scholarships for Master's students shall last for two years starting from the semester of admission.
- (3) Scholarships for doctoral students shall last for three years starting from the semester of admission.
- (4) Current master's students admitted into the doctoral program without finishing their master's degree shall be granted, with a qualifying Letter of Agreement from their supervisor, tuition waiver starting from the semester of admission into the doctoral program.
- (5) The eligibility for the scholarship shall be reviewed each semester.
- (6) Scholarship recipients shall be on campus to register on time. Failure to do so will result in the forfeiture of the scholarships. Approved applications shall not be deferred for a later semester.
- (7) The scholarship starts from the month the new student registers until the duration stipulated in subparagraphs (1), (2), or (3) of this paragraph ends or until the month the student graduates, suspends study, is discharged, or the scholarship qualification is cancelled.

- (8) Bachelor's students shall apply for the scholarship each year in the fall semester at the announced time. Students delaying their graduation shall not apply. Master's and doctoral students shall only apply for the scholarship along with their admission application.
- (9) The maximum duration of the scholarships shall be four years for bachelor's students, two years for master's students, and three years for doctoral students.
- 3. The number of scholarship:
 - (1) A maximum of 10% of the bachelor's students' applications will be granted scholarship each college. A maximum of 50% of the master's students' applications will be granted scholarships each college, with the recipient's number not exceeding ten (10) for any individual department/institute/program each academic year.
 - (2) Doctoral scholarships are granted with a qualifying Letter of Agreement from a supervisor. The number of scholarships with additional dormitory fee waivers is limited.
 - (3) The amount and number of scholarships shall be adjusted if necessary in accordance with the funds available and the number of applications.
- 4. In accordance with the relevant regulations concerning curricula, departments/institutes/programs admitting international students (with the possible exception of the Department of Chinese Literature) shall offer a minimum of two courses taught in English, with students signing up each semester. Furthermore, the said English-taught courses shall be referenced in granting scholarships to international students admitted in the next academic year into the said departments/institutes/programs.

Article 7 Scholarship recipients shall sign an agreement specifying conditions of the scholarship at the beginning of each academic year. They shall also attend, if invited, international activities organized by the OIA during their scholarship term.

Article 8 Scholarship suspension and cancellation:

- 1. Scholarship for the next semester shall be suspended if a recipient fails to meet one of the following conditions:
 - (1) Bachelor's students shall maintain an overall GPA of at least 2.44 (70 out of 100 score).
 - (2) Master's students shall maintain an overall GPA of at least 3.38 (80 out of 100 score) or submit an endorsement by their supervisor. Students who do not take courses when writing a thesis shall submit a performance evaluation form filled out by their supervisor.
 - (3) Doctoral students shall submit a performance evaluation form filled

out by their supervisor.

2. The scholarship shall be suspended during the period students attending an exchange program or conducting researches overseas. The term of the scholarship shall not be extended regardless of the said overseas activities.
3. Scholarship recipients shall not be absent from the campus for longer than one month (except during the summer and winter breaks). The OIA shall suspend the monthly payment to students violating the said presence requirement. Suspension that lasts for two consecutive months shall result in the cancellation of the scholarship. Absentees with justifiable causes may apply, with supporting documentation, for reinstatement of their scholarship to the OIA.
4. Scholarship for recipients applying for suspension of study or deferred enrollment shall be cancelled. After resuming study, students may reapply for the scholarship at a specific time. The doctoral scholarship shall be cancelled when the students change their supervisor. Scholarship for doctoral students who are admitted into the program without finishing their master's degree shall be cancelled immediately, if for any reason, the students suspend their study or fail to pass the doctoral qualification screening.
5. The scholarship shall be cancelled if the recipients violate disciplinary regulations and are issued an official warning or receive a sanction, effectively from the following month after the disciplinary measure is finalized.
6. Bachelor's students arriving at the campus in September, nevertheless after the first day of class, shall not receive the payment for September. Likewise, those who arrive after October 15th shall not receive the payment for October.
7. In cases concerning bachelor's students who graduate before the end of the semester, apply for suspension of study, or are discharged, the scholarship shall be paid for the month when any of the said conditions occurs after the 15th of the month.
8. Scholarship recipients confirmed to work full-time either on or off-campus, hold an Alien Residence Certificate (ARC) indicating work as the reason for residence, or hold an Alien Permanent Residence Certificate (APRC) shall be cancelled. Previous monthly scholarship payments shall be returned in full.
9. Students who are granted various governmental scholarships shall not be eligible for the scholarships stipulated in these regulations. Previous monthly scholarship payments shall be returned in full.

Chapter III Elite Doctoral Student Scholarship

Article 9 Application procedure:

1. Application time: Applications shall be submitted to the OAA at the announced time.
2. Eligibility: International doctoral students and master's students in direct pursuit of a doctoral degree, admitted after the 2019 academic year, demonstrating excellent academic abilities and research potential, are eligible to apply.
3. Required documents:
 - (1) New students:
 - i. An application form
 - ii. A research proposal or study plan
 - iii. Proof of outstanding performance (such as published papers, record of awards, extracurricular activities, etc.) and other documents conducive to the student's scholarship application, if available
 - (2) Current students:
 - i. An application form
 - ii. A complete official transcript and a recommendation letter from the supervisor or department/institute/program head
 - iii. A research proposal or study plan
 - iv. Proof of outstanding performance (such as published papers, record of awards, extracurricular activities, etc.) and other documents conducive to the student's scholarship application, if available
4. Review of applications:
 - (1) The total number of doctoral scholarships granted to international students, overseas Chinese students, and students from China shall be limited to a maximum of one hundred (100). The actual number of scholarships granted to each said category of students shall be determined in a review committee convened by the OAA. Each college shall review and rank the applications based on merits and submit a shortlist to the OAA for further review.
 - (2) The OAA shall convene a committee reviewing the shortlists submitted by each college. If the total number of applications is less than the maximum stipulated in the previous subparagraph, all applicants shall be granted the scholarship. If the total number of applications exceeds the maximum, scholarships shall be granted in proportion to the number of doctoral students in each college.

Article 10 Amount and duration of the scholarships:

1. Monthly payment of NT\$ 15,000 shall be made to the recipient for the first six (6) semesters after admission. (The first semester is defined as the period between September and the following January for fall admissions, and between February and July for spring admissions)
2. Doctoral students admitted through the “Regulations for Bachelor’s Students Pursuing a Doctoral Degree in Seven Years” shall be granted a monthly payment of NT\$ 40,000 for the first six (6) semesters after admission into the doctoral program. For the first four semesters, the department/institute/program will provide half the amount while the University Endowment Funds provides the other half. The University Endowment Funds will provide the whole amount for the last two semesters.
3. Scholarship recipients shall be on campus to register on time. Failure to do so will result in the forfeiture of the scholarships. Approved applications shall not be deferred for a later semester.
4. The scholarship starts from the month the new student registers until the duration stipulated in subparagraphs (1), (2), or (3) of this paragraph ends or until the month the student graduates, suspends study, is discharged, or be cancelled the scholarship qualification.
5. Scholarship recipients shall serve as a teaching or research assistant during their term of the scholarship.

Article 11 Scholarship suspension and cancellation:

1. Scholarship recipients shall maintain an overall GPA of at least 3.5 or submit an endorsement by their supervisor. Students who do not take courses shall instead submit a document concerning performance evaluation approved by their supervisor or department/institute/program head.
2. The scholarship shall be suspended during the period students attending an exchange program or conducting researches overseas. The term of the scholarship shall not be extended regardless of the said overseas activities.
3. Scholarship recipients shall not be absent from the campus for longer than one month (except during the summer and winter breaks). The monthly payment to students violating the said presence requirement shall be suspended during the month of absence. Suspension that lasts for two consecutive months shall result in the cancellation of the scholarship.
4. Scholarship recipients applying for suspension of study, being discharged, dropping out, or being disqualified through resolution by a relevant meeting of their department/institute/program shall be cancelled the

- following month. Cancellation of the scholarship shall not be reinstated.
5. Scholarship recipients who violate disciplinary regulations and are issued an official warning or receive a sanction shall have their scholarship revoked effectively from the following month after the disciplinary measure is finalized.
 6. New scholarship recipients arriving at the campus after the first day of class shall not receive the payment of September for the fall semester or February for the spring semester. Those who arrive after October 15th or March 15th shall not receive the payment for the next month.
 7. Scholarship recipients confirmed to work full-time either on or off-campus, hold an Alien Residence Certificate (ARC) indicating work as the reason for residence, or hold an Alien Permanent Residence Certificate (APRC) shall be cancelled. Previous monthly scholarship payments shall be returned in full.
 8. Students who are granted various governmental scholarships shall not be eligible for the scholarships stipulated in these regulations. Previous monthly scholarship payments shall be returned in full.

Chapter IV Supplementary Provisions

- Article 12 These guidelines have been approved by the University Executives Meeting and submitted to the President for approval and implementation. Amendments to these guidelines shall follow the same procedure.